

Education Committee

The Education Committee is in charge of keeping the members informed of educational opportunities and setting up IWOFF's sponsorship of courses.

In order to sponsor a class we have to do all or part of the following:

- ❖ Research class(es) available
- ❖ Find an instructor
- ❖ Find a location
- ❖ Develop a cost (for some courses, it's simply the cost of the course, for others it may be the cost of the course plus a facility charge)
- ❖ Put the word out there about the class that's being offered
- ❖ Often times we gather the applications and submit them so we know the number of participants and can obtain the best pricing for our members.
- ❖ Monitor the progress of the class and get feedback when it's over to make sure that everything went smoothly and assist in fixing any issues that may arise.

During the 2006-2007 term, the committee set up the following classes:

- ❖ NAIW Ethics class - This was a requirement for members interested in obtaining or renewing their DAE designation. It could also be used as part of the education requirement for those members interested in applying for the CPIW designation.
- ❖ NAIW CWC (Communicate with Confidence) program - The class, which was held during the summer of 2006, was taught by Cathy Temple and Connie Carpenter.
 - We are also in the process of setting up the Advanced CWC class.
- ❖ INS22 class for members and non-members - This will provide 32 continuing education credits for all who pass the class with a grade of C or better. This process was a lengthy one and required:
 - A lot of phone calls to coordinate times, dates, etc.
 - Spending a lot of time on the IEA and AICPCU web sites.
- ❖ The committee is also working putting an education day with CE credit classes.

In addition to coordinating classes, we:

- ❖ Submit monthly bulletin inserts to the bulletin / web-site chair to keep the membership and others informed of what's going on.
- ❖ Receive e-mails from members that have questions regarding programs or NAIW certificates. Research the answers to their questions and respond accordingly.
- ❖ Are assigned a month that we are in charge of the program for the General Meeting and have to coordinate this process with Program and Social.
- ❖ Attend the Board and General Meetings where we give reports for the Education Committee.

For more information on the Education Committee, please contact your committee chairs listed on the web-site at www.insurancewomenoffresno.org.