

Courtesy Chair

As the courtesy chair, you are responsible for sending cards out to fellow members for illnesses, deaths, births, etc.

In the event of a member's death, you send flowers or a plant to the home or parlor. If requested, in lieu of flowers a donation can be made as requested.

In addition, you are responsible for presenting the bulletin/website chair with a monthly bulletin article. The article, which is due on the last Thursday of each month, should include member's birthdays for the month, any illnesses, deaths, and births. As the chair, you are responsible to make sure that only information that has been approved by our members to include on the website is included in the article